

# Public Document Pack

## Officer Decisions

Friday, 12th July, 2019

Time Not Specified

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### AGENDA

1. **Our Community Our Future Programme - Award of Social Integration Programme Commissioned Services**  
**Delgated Authority - Our Community Our Future Programme** **EIA-Checklist** **2 - 6**

Date Published: 12<sup>th</sup> July 2019  
Denise Park, Chief Executive

## RECORD OF DECISION TAKEN UNDER DELEGATED AUTHORITY FROM EXECUTIVE/COUNCIL/COMMITTEE



<b>DELEGATED OFFICER</b>	Sayyed Osman
<b>DECISION TAKEN BY:</b>	
<b>DELEGATED BY:</b>	Executive 14 <sup>th</sup> February 2019 (Please Select...) of Finance & Customer Services
<b>IN CONSULTATION WITH:</b>	
<b>PORTFOLIO AREA:</b>	Neighbourhood & Prevention Services

**SUBJECT: Award of Social Integration Programme Commissioned Services**

### 1. DECISION

Following the Executive Board approval to delegate authority to the Director of Adult Services and Prevention in conjunction with the Director of Finance and Customer Services to award contracts to partner organisations to deliver elements of the Social Integration Programme and following a competitive commissioning process the delegated Officer has approved the following partners to enter into contracts for the delivery of the Social Integration Programme:

- Lot 1 - Community Voices Project – The Tim Parry and Johnathan Ball Foundation for Peace
- Lot 2 - Youth Ambassadors Project – Blackburn Youth Zone (on behalf of the Strategic Youth Alliance)
- Lot 3 - Youth Voices Project - The Tim Parry and Johnathan Ball Foundation for Peace
- Lot 4 - Workforce Integration Ambassadors – Blackburn College;
- Lot 5 - Work Placements and Apprenticeships – Blackburn College;
- Lot 6 - Community Ambassadors Project – The Families, Health and Wellbeing Consortium

### 2. REASON FOR DECISION

Decision to award contracts following a successful tender evaluation in accordance with the Council's Contract Procurement Procedure Rules.

### 3. BACKGROUND

#### Governance

A Local Integration Programme Board is steering the development of the Social Integration Strategy for Blackburn with Darwen. The Board is Chaired by the Leader of Blackburn with Darwen Borough Council with, the Chair of YMCA, Blackburn as 'Vice Chair'.

#### Delivery Plan

The Programme Delivery Plan, drafted after consultation with public, private and voluntary sector partners was approved by MHCLG in October 2018.

#### Our Community, Our Future

Late October and November 2018 saw over ~~Page 2~~ from a variety of local organisations and

businesses come along to a series of co-production workshops, and the Our Community, Our Future Strategy was then launched in December.

### **Budget**

Programme approval was received in October 2018, and March 2019 marked the end of Year 1 of Programme delivery. The funding allocation for Year 1 from MHCLG for 2018/19 was £343k.

The funding profiled for Year 2 (2019/20) is £1.7m. The council, having demonstrated to MHCLG satisfactory progress towards commitment of both Year 1 and Year 2 funding including progress made around commissioning delivery partners as detailed in this report, received £1.4 million of the Year 2 allocation in March 2019. ,.

Activity commissioned through these contracts will be funded both from the 2018/19 and 19/20 budget allocation.

### **Key Commissioning Activity Undertaken:**

- The Programme Team advertised opportunities on The CHEST and ensured promotion to alert potential partners and stakeholders (February 2019).
- The Programme Team worked with Young People's Services, supporting the commissioning. There is an ambition to have young people involved in design and delivery of Youth Voices and Youth Ambassadors (February/ March 2019).
- The commissioning format breaks down programme areas into individual lots (detailed above). This allowed organisations to compete for single projects or combinations of projects.
- The commissioning encouraged collaborative proposals.
- Time permitting and where there are no conflicting interests, the Chair and Vice Chair of the Local Integration Partnership (LIP) Board, and other key stakeholders from the LIP Board were invited to be part of the decision making process.
- Preferred providers will be made a formal award in this financial year (March/April 2019)

## **4. OPTIONS CONSIDERED AND REJECTED**

Lot 1 – Three submissions received and considered  
Lot 2 – Three submissions received and considered  
Lot 3 – Three submissions received and considered  
Lot 4 – Two submissions received and considered  
Lot 5 – Two submissions received and considered  
Lot 6 – Five submissions received and considered

All submissions were evaluated on 11<sup>th</sup> March to the 15<sup>th</sup> March. Submissions were evaluated to determine the most economically advantageous Tender for each lot, based on the pricing schedule and ITT Schedule 5 Method Statements, taking into consideration the following award criteria:

Price 20%

Submissions were ranked in order of price the lowest submission attracting the full weighting of 20% thereafter the scores were attributed as a percentage difference to the lowest price.

Quality 80%

The Quality criteria evaluated was based on the Method Statements provided by each provider and each method statement was scored 0-4 Each Method Statement carried a weighting depending upon their importance. The scores and weightings combine to make up the overall score. with the

organisations shown in section 1 above scoring most highly in each area.

- Method Statement 1 20%
- Method Statement 2 20%
- Method Statement 3 20%
- Method Statement 4 20%

*Further information is available from the report author*

## **5. POLICY IMPLICATIONS**

There are no adverse policy issues.

The council has set out it's ambition under the social integration strategy very clearly. Work in the policy area is of high priority and has a strategic fit with the Government's own social integration strategy green paper.

As a selected Partner with the MHCLG we will be required to evaluate and monitor progress to show how the investment will achieve the agreed outcomes in our delivery plan.

As a broader community based programme the strategy and programme has synergy with the council's Corporate Plan and future Vision beyond 2020.

## **6. FINANCIAL IMPLICATIONS**

- Lot 1 - Community Voices Project - £28,900
- Lot 2 - Youth Ambassadors Project - £120,000
- Lot 3 - Youth Voices Project - £17,200
- Lot 4 - Workforce Integration Ambassadors - £15,000
- Lot 5 - Work Placements and Apprenticeships - £150,000
- Lot 6 - Community Ambassadors Project - £139,900

The total value of the above commissions is £471,000 utilising the 2018/19 allocation and a proportion of the 2019/20 allocation.

## **7. LEGAL IMPLICATIONS**

Contracts have been procured in accordance with the Council's Contract Procurement Procedure Rules. Contracts will be in a form approved by legal officers in Contracts and Procurement team.

## **8. RESOURCE IMPLICATIONS**

In making this award we are able to demonstrate good progress in allocating Year 1 and Year 2 funding to MHCLG.

### 9. EQUALITY AND HEALTH IMPLICATIONS

Please select one of the options below. Where appropriate please include the hyperlink to the EIA.

Option 1  Equality Impact Assessment (EIA) not required – the EIA checklist has been completed.

Option 2  In determining this matter the Executive Member needs to consider the EIA associated with this item in advance of making the decision. *(insert EIA link here)*

Option 3  In determining this matter the Executive Board Members need to consider the EIA associated with this item in advance of making the decision. *(insert EIA attachment)*

### 10. CONSULTATIONS

None

### 11. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

<b>VERSION:</b>	<b>1</b>
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<b>CONTACT OFFICER:</b>	Rebecca Ramsay
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<b>DATE:</b>	29th April 2019
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<b>BACKGROUND DOCUMENTS:</b>	Social Integration Programme Executive Board 14/02/2019
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DIRECTORS - has legal and finance advice been considered ?

YES

NO

## EQUALITY IMPACT ASSESSMENT CHECKLIST

***This checklist is to be used when you are uncertain if your activity requires an EIA or not.***

An Equality Impact Assessment (EIA) is a tool for identifying the potential impact of the organisation's policies, services and functions on its residents and staff. EIAs should be actively looking for negative or adverse impacts of policies, services and functions on any of the nine protected characteristics.

The checklist below contains a number of questions/prompts to assist officers and service managers to assess whether or not the activity proposed requires an EIA. Supporting literature and useful questions are supplied within the [EIA Guidance](#) to assist managers and team leaders to complete all EIAs.

<b>Service area &amp; dept.</b>	Adults, Neighbourhoods and Prevention	<b>Date the activity will be implemented</b>	20/05/2019
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<b>Brief description of activity</b>	Commissioning services to deliver on the Our Community, Our Future Programme
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<b>Answers favouring doing an EIA</b>	<b>Checklist question</b>	<b>Answers favouring not doing an EIA</b>
<input checked="" type="checkbox"/> Yes	Does this activity involve any of the following: - Commissioning / decommissioning a service - Change to existing Council policy/strategy	<input type="checkbox"/> No
<input type="checkbox"/> Yes	Does the activity impact negatively on any of the protected characteristics as stated within the Equality Act (2010)?	<input checked="" type="checkbox"/> No
<input type="checkbox"/> No <input type="checkbox"/> Not sure	Is there a sufficient information / intelligence with regards to service uptake and customer profiles to understand the activity's implications?	<input checked="" type="checkbox"/> Yes
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	<b>Does this activity:</b> Contribute towards unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act <i>(i.e. the activity creates or increases disadvantages suffered by people due to their protected characteristic)</i>	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	Reduce equality of opportunity between those who share a protected characteristic and those who do not <i>(i.e. the activity fail to meet the needs of people from protected groups where these are different from the needs of other people)</i>	<input checked="" type="checkbox"/> No
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	Foster poor relations between people who share a protected characteristic and those who do not <i>(i.e. the function prevents people from protected groups to participate in public life or in other activities where their participation is disproportionately low)</i>	<input checked="" type="checkbox"/> No
<b>FOR = 1</b>	<b>TOTAL</b>	<b>AGAINST = 5</b>

**Will you now be completing an EIA?**

Yes

No

The EIA toolkit can be found [here](#)

<b>Assessment Lead Signature</b>	R Ramsay
<b>Checked by departmental E&amp;D Lead</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Date</b>	20/05/2019